



High Desert Montessori School

Board of Directors Meeting

Via Zoom

Wednesday, May 26, 2021 @ 5:00PM

1. Call to Order and Roll Call

Reid Riker (not present)
Amanda Baldwin
Linda Aaquist (left at 5:55 PM)
Max Haynes
Nancy Smith
Nicole Commons
Claudia Castañeda (not present)
Ashley Allen

2. Public Comment

None

3. Adopt the Agenda

Member Aaquist motions to adopt the agenda as presented, Member Smith seconds the motion and it passes unanimously.

4. Approval of Board Minutes from April 28 and May 5, 2021

Member Smith motions to approve the minutes from the April 28th and May 5th meetings with change that on April 28th Member Baldwin be marked absent, Member Commons seconds the motion and it passes unanimously. Member Baldwin abstains.

5. Principal Update: Montessori Focus, Student Success, Parent Outreach, Teacher Updates

Administrator Perez reviewed his principal update (see attached supporting documents.)

6. Stifel Bonds, DBC Contract, and construction updates

Administrator Stockton reviewed all updates pertaining to this item.

7. Proposed Salary Scale for Assistants and Administrative Support

Administrator Jordan presented the proposed salary scales (see attached supporting documents.)

Member Baldwin motions to approve the Salary scale for Assistants and Administrative Support, Member Aaquist seconds the motion and it passes unanimously.

8. 21-22 HDMS Final Budget

Administrator Miller-Mintz reviewed the 21-22 Final Budget (see attached supporting documents.)

Member Aaquist motions to approve the 21-22 HDMS Final Budget, Member Baldwin seconds the motion and it passes unanimously.

9. March and April 2021 Financial Statements

Administrator Miller-Mintz reviewed the March and April financials (see attached supporting documents.)

Member Baldwin motions to approve the March and April 2021 financials as presented, Member Smith seconds the motion and it passes unanimously.

10. March and April 2021 Cash Disbursements

Administrator Miller-Mintz reviewed the March and April cash disbursements (see attached supporting documents.)

Member Aaquist motions to approve the March and April cash disbursements as presented, Member Baldwin seconds the motion and it passes unanimously.

11. 21-22 Financial Auditor Engagement Letter

Administrator Miller-Mintz presented the 21-22 Financial Auditor Engagement Letter (see attached supporting documents.)

Member Baldwin motions to approve the 20-21 Financial Auditor Engagement Letter as presented, Member Commons seconds the motion and it passes unanimously.

12. Addition of Eric Perez to the Wells Fargo Banking Account

Administrator Miller-Mintz explained the particulars of this item.

Member Aaquist motions to approve the addition of Eric Perez to the Wells Fargo Banking account, Member Allen seconds the motion and it passes unanimously.

13. Sale of 2025 Orovada

Administrator Stockton reviewed all the updates of this item.

14. Safety Team Update

Administrator Perez reviewed the specifics of this item.

15. Principal Evaluation Task Force

Administrator reviewed the updates regarding this item.

Member Commons mentioned that she conducted the staff round table.

Member Smith mentioned that she conducted the parent round table.

16. 21-22 Board Positions

This item was tabled.

Administrator Stockton reviewed details on this and the positions needed to be compliant with the bylaws. She will also check with the Attorney on the questions the board has.

Chairman Haynes updated the board that Member Baldwin will be resigning from

the HDMS Board. Additionally, he would like to have someone take over his position. The board also needs a new Vice Chair and Secretary.

17. Public Comment

None

18. Adjournment and Future Agenda Items. (FOR POSSIBLE ACTION)

Board Members

Sale of the building and appraisal

20-21 Augmented budget

Principal Perez's Final Evaluation

Member Baldwin motions to adjourn the meeting, Member Commons seconds the motion and it passes unanimously.

Items not acted on at this meeting may be acted on at future meetings.

HDMS Board meetings are posted at the following places.

Washoe County School District

Sparks Library

Washoe County Administration

HDMS 2590 Orovada & 2025 Silverada Campuses