



**High Desert Montessori School
Board of Directors Meeting
Meeting via Zoom
Wednesday, November 4, 2020 @ 5:00PM**

1. Call to Order and Roll Call

Max Haynes
Amanda Baldwin
Reid Riker
Claudia Castañeda (not present)
Linda Aaquist
Nicole Commons (not present)

2. Public Comment

None

3. Adopt the Agenda

Member Riker moves to adopt the agenda as presented, Member Baldwin seconds the motion and it passes unanimously.

4. Board Appointment of Nancy Smith as the Parent Liaison

Member Baldwin moves to approve Nancy Smith as the parent liaison to the HDMS Board of Directors, Member Aaquist seconds the motion and it passes unanimously.

5. Approval of Board Minutes from October 28, 2020

Member Baldwin moves to approve the Board Minutes from October 28, 2020 with minor corrections to item # 4 and #6, Member Aaquist seconds the motion and it passes unanimously.

6. Executive Director Update (Student Enrollment, Facilities, Capital Campaign, National School Lunch Program)

Administrator Stockton reviewed her Executive Director update (see attached supporting documents.)

7. Addendum to the Reopening Plan of increasing class sizes to 65% at the Primary Level

Administrator Stockton reviewed the proposed Addendum to the Reopening Plan.

Member Riker moves to approve the Addendum to the reopening plan as presented, Member Baldwin seconds the motion and it passes unanimously.

8. July, August, and September Financial Statements

Administrator Emler reviewed the July, August and September financial statements (see attached supporting documents.)

Chairman Haynes requested for this item to be tabled till the next meeting.

9. September Cash Disbursements

Administrator Emler presented the September Cash Disbursements (see attached supporting documents.)

Member Riker motions to approve the September Cash Disbursements as presented, Member Baldwin seconds the motion and it passes unanimously.

10. Financial Committee Report from October 21, 2020

Member Riker presented a summary of the last financial committee meeting. (see supporting documents.)

11. Financing for the renovation of 2005 Silverada (3 story)

Member Riker reviews the financing options that HDMS is considering at this time.

Chairman Haynes commented on the process so far and the challenges with COVID.

12. Allocation of Funds from Reserves for 2005 Silverada (3 story)

Member Riker reviewed the details of this item (see attached supporting documents.)

Chairman Haynes provided further comment on the reasons for action on this item.

Member Riker moves to choose option 3 allocate funds from reserves for 2005 Silverada (3 story) with a 300k limit, Member Baldwin seconds the motion and it passes unanimously. Chairman Haynes abstains from the vote.

13. RFP for Design/Build Contract of 2005 Silverada (3 story)

Administrator Stockton reviewed the details of this item and several of the interested parties.

14. Capital Campaign Task Force Update

Administrator Stockton reviewed some of the goals and objectives this campaign would need to follow.

Member Smith commented on this item.

15. Public Comment

None

16. Adjournment and Future Agenda Items

Orovada Building (discussion)

Financing

RFP Bids

Principal Perez review in executive session

Financial statements

Revised final budget

Member Riker moves to adjourn the meeting, Member Baldwin seconds the motion and It passes unanimously.

Items not acted on at this meeting may be acted on at future meetings.

HDMS Board meetings are posted at the following places.

Washoe County School District

Sparks Library

Washoe County Administration

HDMS Orovada & Silverada Campuses