



**High Desert Montessori School
Public Meeting of the Board of Directors**

**Location: 2025 Silverada Street, Reno, Nevada 89512
(Online Meeting)**

Time: Monday, December 9, 2019 @ 5:00 PM

1. Call to Order and Roll Call:

Linda Aaquist
Amanda Baldwin
Claudia Castañeda
Nicole Commons
Max Haynes
Reid Riker

2. Public Comment:

None

3. Adopt the Agenda

Member Baldwin moves to adopt the agenda for the meeting as presented, Member Riker seconds the motion and it passes unanimously.

4. Approval of the sale of Vacant Lot with new terms:

The board discussed a longer extension time period, buyers have asked for 120-day approval where the last contract was 90 days. After 90 days the deposit would be non-refundable.

The board discussed the financial impact of the proposed 120-day time period.

The board discussed further the reasoning behind the extension and the likelihood of the sale going through.

Member Riker motions to approve the November 12th redlined agreement with SSMI changes on December 2nd version of the agreement, Member Commons seconds the motions and it passes unanimously.

5. Redhook Kickoff:

Jack Kirkpatrick, Enrique Diaz and Rob King from Red Hook joined the meeting via conference call.

The board discussed the suggestion from Enrique Diaz that HDMS has a Facilities committee for the project.

The board discussed that Member Riker and Administrator Emler will be handling the financial part of the project with the addition of Cheryl Miller-Mintz, who will be handling the building financials separately from the regular school financials.

The board reviewed the process/procedures for purchases and the bidding process.

Chairman Haynes requested assistance with the planning, timeline, scheduling. Administrator Stockton will add to the January agenda to assign people these roles.

Jack Kirkpatrick from Redhook requested to have a finance committee as well as a facilities committee. Rob King will be the project manager for the HDMS single-story project, the 3 story project and an outside project at the Orovada.

Enrique Diaz suggested despite the holidays HDMS and Redhook keep a weekly check-in /meeting scheduled to keep the process moving smoothly. The board set a regular meeting time for Mondays at 5 pm, first meeting will be January 6th.

The board discussed further decisions that will need to be made before January.

Chairman Haynes informed the board that the city inspection is next Monday, 12/16/19 and at that time HDMS will be given the inspection schedule.

The board discussed that the budget on the single-story building is needed ASAP, Chairman Haynes requested to meet with Member Riker and Administrator Emler to discuss this.

The board discussed that Rob King and a representative from Lepori construction should attend the next Finance committee meeting. Rob King will reach out to Lepori construction

6. Public Comment:

None

7. Adjournment and Future Agenda Items:

Contract approvals

Committee assignments (Financial Oversight and Facilities)

Budget Plan

Acorn Reconveyance

Board meeting potentially in early January on a Wednesday.

Member Baldwin motions to adjourn the meeting, Member Riker seconds the motions. The meeting is now adjourned.

Items not acted on at this meeting may be acted on at future meetings.

HDMS Board Meeting Agendas are posted at the following places.

Washoe County School District

Sparks Library

Washoe County Administration

HDMS Orovada & Silverada Campuses