



High Desert Montessori School
Public Meeting of the Board of Directors

Location: 2025 Silverada Street, Reno, Nevada 89512

Time: Wednesday, January 29, 2020 @ 5:00 PM

1. Call to Order and Roll Call:

Reid Riker
Linda Aaquist
Max Haynes
Amanda Baldwin (joined at 5:15 P.M.)
Claudia Castañeda
Nicole Commons

2. Public Comment:

Stefan Dammen, Brandi Ward and Martin Livermore from United Federal Credit Union introduction to the board as the contact for the new bank account for the expansion project.

HDMS Teacher Chavarria introduced herself and expressed her gratitude for the positive changes this year. Expressed her gratitude for Administrator Stockton and all her hard work.

3. Adopt the Agenda:

Member Riker moves to adopt the agenda as presented with minor change to item #11 striking etc., Member Aaquist seconds the motion and it passes unanimously.

4. Approval of Minutes from November 20, 2019:

Member Riker moves to approve the minutes as presented with the changes to #11 , the spelling of Kerry Eaton's name correctly, and # 8 striking findings, Member Commons seconds the motion and it passes unanimously.

5. Approval of Minutes from December 9, 2019:

Member Aaquist moves to approve the minutes as presented, Member Riker seconds the motion and it passes unanimously.

6. Approval of Minutes from the January 13, 2020:

Member Commons moves to approve the meeting minutes as presented with minor changes; the date of the 14th to the 13th of January , Removal of Flamenco from Member Castañeda name, change Redbook to Redhook. Member Baldwin seconds the motion and it passes unanimously.

7. WCSD Charter Application:

Administrator Stockton reviewed HDMS's charter renewal submission (see attached document).

Member Aaquist approves the charter renewal as presented with any edits that may come up in the next few days. Member Commons seconds the motion and it passes unanimously.

8. Principal Position Selection Committee Update :

Member Commons, chairperson of the principal selection committee, reviewed the discussion at the last meeting.

Administrator Jordan presented the online job posting for review (see attached supporting documents).

Member Aaquist suggested change to the presented posting that candidates "preferably have Montessori experience" instead of "Montessori Trained" and only submit "professional" letters of recommendation.

9. Approval of November and December Financials :

Administrator Emler reviewed the financials (see attached supporting documents).

Member Riker moves to approve November and December Financials as presented, Member Baldwin seconds the motion and it passes unanimously.

10. Approval of November and December Cash Disbursements :

Member Riker motions to approve the November and December cash disbursements as presented, Member Baldwin seconds the motion and it passes unanimously.

11. Facilities Update of 2025 Silverada 1 story Renovation (budget, Redhook, architecture, contractors, permitting, New Market Tax Credits, etc) :

Administrator Stockton reviewed updates from meetings with landscaping architects and contractors.

Chairman Haynes is asking for a budget for the project with the one-story building. The board discussed permitting, timing, funding and board responsibilities regarding the project.

Administrator Emler reviewed New Market Tax Credits and potential changes.

12. Redhook Program Management Agreement:

Chairman Haynes reviewed the procedures for hiring Redhook program manager and the services they will be providing.

The board reviewed the contract reviewed by Kerry Eaton, not for a licensed contractor for program manager.

Attorney has concurred we signed the contract subject to a board meeting

Administrator Emler Clarification for reimbursable expenses, plus they can add 10% , asked if there should be a cap after a certain dollar amount. Board requested Admin Emler clarify with Rob King since it has been reviewed with Kerry Eaton already.

Member Riker motions to approve Redhook Program Management Agreement with clarification and subject to review by staff, final approval and signature by the board chair and treasurer with a term closing date no later than December 31, 2020, Member Baldwin seconds the motion and it passes unanimously.

13. Public Comment:

None

14. Adjournment and Future Agenda Items:

Update the bylaws

Selection Committee

Amendment to the K-8 Enrollment Procedures (Weighted Lottery)

Non Binding Letter of Intent With New Market Tax Credit

Tentative Budget for 20-21

Member Baldwin moves to adjourn the meeting and Member Aaquist seconds the motion. The meeting is adjourned.

Items not acted on at this meeting may be acted on at future meetings.

HDMS Board meeting Agendas are posted at the following places.

Washoe County School District

Sparks Library

Washoe County Administration

HDMS Orovada & Silverada Campuses