



## Enrollment Process

Stephanie, our enrollment coordinator, can answer any questions you may have about enrollment. The best way to get in touch is by email at [Stephanie@hdmSreno.com](mailto:Stephanie@hdmSreno.com)

When sending your email please include your child's name and birthdate. This will help us give you information on the appropriate program.

- Filling out the "Letter of Interest" , which you can find on our website, and submitting it is the first step in obtaining a spot at High Desert Montessori Charter School
- Preference is given in the following order:
  - Children of Staff members
  - Siblings of students already enrolled
  - 15 % of children applying from the neighborhood is offered
  - The remainder of selected students are on a First Come/First Serve basis
- You have to reapply each year or when you fill out your initial letter please note you wish it to be carried over to following years.
- The sooner you get your "Letter of Interest" in, the better your chance of securing a spot
- You must attend one of the two seminars we hold each year. We have one in January and another one in May. Just because you attend though does not promise you a spot. That will be determined upon how many spots we will have available.
- Letters of Acceptance and waiting list letters don't go out until the Friday before Spring break. Please do not call our office to ask where you are on the list until April 1, 2019.
- If you are trying to gain a space in our Prekindergarten you must pick a program. ( Half day, School day, extended day/School year or extended day/year round) It is important that we know in advance what you are looking for. We have space limitations.

- The higher the grade, the more difficult it is to secure a spot. We have fewer and fewer spots available as the grades get higher.
- No private tours will be conducted unless you have been accepted for enrollment. Attending a Parent Seminar is an opportunity to tour the school, meet our faculty and learn about our curriculum.
- Our 7th and 8th grade students are required to meet with our middle school team prior to enrollment.
- If your child is currently being served by the WCSD Special Education Dept. and has an IEP, it will need to be reviewed by our Special Education teacher before an offer is fully accepted. We do not have all the services that the School District does and we have space limitations. The enrollment office will direct you in making this appointment.